

# WYOMISSING AREA SCHOOL DISTRICT

Minutes May 23, 2005

The regular meeting of the Board of School Directors convened at 5:30 p.m. in the Community Board Room with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Larkin, Mrs. Sakmann, Mrs. McCready, and Mr. Snyder.

Board Members Absent: Dr. Shuttlesworth and Mr. Love.

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Dr. Kennedy, and Mr. McDonnell.

Attendees: Mr. Youker, Reading Eagle. See list of other attendees included as part of these official minutes.

## PLEDGE OF ALLEGIANCE

Mr. Snyder called the meeting to order and announced that an executive session was held at the conclusion of the work session meeting on May 16, 2005, and no votes took place.

## PRESENTATIONS

Mrs. Ruth Walker reported on the nine scholarships that the Wyomissing Area Education Foundation awarded this year. She noted that they hope to have ten scholarships available by next year. She also updated the Board on recent WAEF activities.

The student members of the Model UN Club did a mock Model UN demonstration for the board and talked about their fundraisers. They proudly announced that their group won the overall delegation award the last two years.

President Snyder opened the meeting for public comment on the presentation or agenda items.

## PUBLIC COMMENT

There were no public comments.

## APPROVED MEETING MINUTES

Upon motion by Mrs. Barnett, and second by Mr. Larkin, the minutes of the following meetings were approved as presented and included as part of these official minutes.

April 25, 2005 – Regular Board Meeting

Yeas: 6

Nays: 0

## RATIFIED FINANCIAL REPORTS

Upon motion by Mrs. McCready, second by Mrs. Sakmann, payment of properly approved vendor invoices for the General Fund and 2001 and 2003 G.O. Bond – April 2005 were ratified.

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Yeas: 6  
Nays: 0

## CORRESPONDENCE

Mr. Snyder shared information he received on obesity in children with the administrators.

Dr. Dietz read a letter he received from the PTA.

## SUPERINTENDENT UPDATES

- \* Dr. Dietz reported on the Municipal round table meeting he attended at Albright College.
- \* Dr. Dietz reviewed the amount of activity taking place with hiring to fill numerous vacancies and positions approved by the board that is taking a large amount of administrators' time. He noted there are several good candidates with experience so they would not be coming in at the bottom of the salary schedule.
- \* Dr. Dietz reported on the district goals.

## SUPERINTENDENT'S REPORT

Dr. Dietz submitted his report and recommendations dated May 23, 2005, as noted.

Mrs. Barnett commented that Policy 202–Eligibility of Nonresident Students should be moved from a first reading to an adoption on the agenda because it appeared on the May 16 work session agenda as a first reading.

Mr. McDonnell commented that the reason Policy 202 was listed as a first reading is because it had changed quite a bit from the work session meeting, and we wanted to ensure the Board had an opportunity to review it again before approval.

Dr. Kennedy distributed the FMLA Policy 335/435/535 and briefed the Board on its changes.

After Board discussion, it was agreed to move Policy 202 to adoption but the FMLA policies will be reviewed and held for a future first reading.

## APPROVED SUPERINTENDENT'S REPORT & ADDENDUM

Upon motion by Mrs. Barnett, second by Mrs. Sakmann, the superintendent's report, amended to reflect the policy changes, was approved. A copy is included as part of these official minutes.

Yeas: Barnett, Deem, Larkin, Sakmann, McCready, and Snyder.  
Nays: None.

## SCHOOL BOARD MEMBER REPORTS

Berks Career & Technology Center – Mr. Snyder announced an upcoming meeting that Mr. Larkin would attend.

E.I.T. Board – No report from Mrs. McCready.

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Intermediate Unit Board – No report.

Legislative – No report.

PSBA – No report.

WAEF – No report.

Joint Boroughs/District Committee – Mr. Larkin noted that the next meeting of the joint committee would be June 13, at 7:00 p.m., in the community board room.

Next School Board Meetings –

President Snyder announced the following upcoming meetings:

5:00 p.m., Tuesday, May 24, 2005  
Special Meeting, Community Board Room (Board Candidate Interviews)

7:30 a.m., Tuesday, May 31, 2005  
Special Meeting, Community Board Room (Award Bids H.S. Project)

6:00 p.m., Monday, June 20, 2005  
Work Session, Community Board Room

7:30 p.m., Monday, June 27, 2005  
Regular Board Meeting, Community Board Room

## OLD BUSINESS

None.

## NEW BUSINESS

None.

## PUBLIC COMMENT

Sharon Scullin asked several questions regarding the Chris Krow matter and specifically where in the budget the solicitor's fees come from.

Mr. McDonnell responded that they come out of account 2350-330 and that information is available for public inspection in the district office.

## ADJOURNMENT

There being no further business and upon motion by Mr. Larkin, second by Mr. Deem, the meeting adjourned at 6:29 p.m.

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Arthur J. McDonnell  
Board Secretary

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## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) Employee

1. Approve Professional Staff Retirement – **John (Jack) Evans**, Speech Pathologist, effective at the end of the 2004-05 school year.
2. Approve Professional Staff Appointments –
  - a. **Bruce Wanzie, Jr.**, secondary Latin teacher, effective August 23, 2005, at an annual salary to be determined by the new contract, but based on a 2004-05, M+30, Step 7 position.

*Background Information: Mr. Bruce Wanzie graduated magna cum laude from Muhlenberg College and then earned his MA in government from Lehigh University. He completed his PA social studies certification at Dickinson College and then went to Albright to obtain certification in Latin. Mr. Wanzie has taught Latin I – IV as well as social studies at Mt. Carmel High school since 1998. While at Mt. Carmel, Bruce has also taught Latin I via distance learning to three other high schools.*

- b. **Laura Henssler**, secondary art teacher, effective August 23, 2005, at an annual salary to be determined by the new contract, but based on a 2004-05, B, Step 1 position.

*Background Information: Ms. Laura Henssler earned her BA in art education with distinction from Penn State University and has been working this year as a Long Term Substitute teacher in the Wyomissing Area JSHS art department. She has also served as the assistant coach for the JH girls volleyball team. Prior to coming to Wyomissing Area, Ms. Henssler worked in several Lancaster area school districts as a substitute teacher. She continues to work as a professional photographer and computer artist during the summer months.*

3. Approve Change in Professional Staff Appointment – **Michele Hetrich**, change from part-time to full-time ESL/reading specialist, effective August 23, 2005, at an annual salary to be determined by the new contract, but based on a 2004-05, M, Step 6 position.

*Background Information: Michele Hetrich has held various part-time positions with the district since 1998, most recently as a part-time ESL teacher at West Reading Elementary Center. Next year her schedule will be full-time, including ESL and reading specialist assignments.*

4. Approve Professional Staff Leave Requests –
  - a. **Staci Futrick**, elementary teacher, has requested a maternity/child rearing leave beginning August 23, 2005, until November 14, 2005.
  - b. **Catherine Aurentz**, elementary teacher, has requested a maternity/child rearing leave beginning approximately August 23, 2005, until the end of the 2005-06 school year.

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5. Approve Professional Staff Resignation: **Randall Bashore**, secondary math teacher, resignation effective June 10, 2005.
6. Approve Salary Level Increase for Professional Staff: **Matthew Babiarz**, secondary health and physical education teacher, M+15, Step 7, \$49,327 prorated, effective June 1, 2005.
7. Approve Support Staff Resignations –
  - a. **Burnell Kilpatrick**, maintenance worker/HVAC technician, resignation effective May 18, 2005.
  - b. **John S. Kennedy**, custodian, resignation effective May 19, 2005.
8. Approve Substitute Professional/Support Staff List

## II. Curriculum

- A) Approve Act 80 Days
- B) Approve Assurance for the Operation of Special Education Services and Programs (2005-2008)

## III. Finance

- A) Adoption of Preliminary Budget for 2005-06

### *Background information:*

The proposed preliminary 2005-2006 general budget for the following expenditures is recommended for approval:

1000 Instruction .....	\$12,606,276
2000 Supporting Services.....	7,265,934
3000 Operation of Non-Inst. Services.....	207,273
4000 Facilities, Acquisition & Construction.....	-0-
<u>5000 Financing Uses.....</u>	<u>3,924,152</u>
TOTAL GENERAL BUDGET EXPENSES .....	\$24,003,635

and that the board re-enact the following local taxes for the 2005-2006 school year:

1. Real Estate Tax .....	22.35 Mills
2. Occupational Assessment Tax (to a maximum of) \$	10.00
• Wyomissing Borough.....\$	5.00
• West Reading Borough.....\$	5.00
3. Earned Income Tax .....	1.0%
4. Business Privilege Tax (to a maximum of) ...	1.5 Mills
5. Per Capita Tax, Act 679 .....	\$ 5.00
6. Per Capita Tax, Act 511 (to a maximum of) . \$	10.00
• Wyomissing Borough.....\$	5.00
• West Reading Borough.....\$	5.00
7. Real Estate Transfer Tax (to a maximum of)	1.0%
• Wyomissing Borough.....	.5%
• West Reading Borough.....	.5%

The budget includes all staff positions and salaries, and requires a 1.4 mill tax increase.

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B) Adopt Act 72 Resolution

*Background information: The board approves the attached resolution 5-23-05(a).*

C) Approve Budgetary Transfers for 2004-05 until after June 30, 2005

*Background information: The audit for the 2004-05 fiscal year will take place over the summer months into the fall. Preparation for the audit will require budget transfers to be made after June 30, 2005. This agenda item will defer and approve the Director of Business Affairs to make all of the necessary budgetary transfers required for the 2004-2005 school year until after June 30, 2005.*

D) Adopt Resolution on the Highlands Tax Assessment Appeal

*Background information: The board approves the attached resolution 5-23-05(b).*

E) Approve BCTC Budget for 2005-06 – BCTC budget with total expenditures of \$12,289,694 with the Wyomissing portion estimated at \$169,317 (an increase of \$10,837 from 2004-05).

F) Accept BCIU Joint Purchasing Bids for copy paper, custodial supplies, medical supplies, computer supplies, and classroom and office supplies.

G) Approve Transportation Agreements with Berks County Intermediate Unit – Two agreements to transport elementary student ID 202739 and elementary student ID202769 to the Children’s Home, 5 days per week, at a cost of \$27.50 per day for each student.

H) Approve Kids Peace Children’s Hospital Agreement – Tutorial agreement for one elementary student, ID 202759, for 5 hours per week at \$28/hr. from April 23, 2005, to May 6, 2005.

I) Appoint School Board Treasurer, Dr. Robert J. Shuttlesworth, for the term July 1, 2005, to June 30, 2006, with no wage payments.

J) Appoint School Board Secretary, Mr. Arthur J. McDonnell, for the term July 1, 2005, to June 30, 2009, with no wage payments.

K) Approve Kozloff Stoudt Professional Corporation for legal representation and school solicitor for the 2005-06 school year, as per the terms of the engagement letter as follows: There will be no retainer. Billing services based on shareholders of the firm at \$130 per hour, associates at \$100 per hour, and paralegals at \$85 per hour, effective July 1, 2005 through June 30, 2006.

IV. Facilities

V. School Activities & Athletics

A) Approve Supplemental Resignations –

1. **Melissa Kreps**, Debate Club Advisor, resignation effective at the end of the 2004-05 school year.
2. **Shirley Gashi**, Environmental Club Advisor, resignation effective at the end of the 2004-05 school year.

VI. Technology

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## VII. Policy

### A) Adopt Policies

1. 124 – Summer School
2. 200 – Enrollment in District
3. 201 – Admission of Beginners
4. 218 – Student Discipline
5. 226 – Searches
6. 237 – Electronic Devices
7. 408 – Employment Contract

### B) First Reading of Policies

1. 202 – Eligibility of Nonresident Students
2. 335/435/535 – Family Medical Leaves

## VIII. Community Relations

### IX. Other Items

### X. Discussion Items

### XI. Public Comments